



# Employment Application

An Equal Opportunity Employer

Date \_\_\_\_\_

Position Applying For: \_\_\_\_\_  Full Time  Part Time

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ M.I. \_\_\_\_\_ Social Security \_\_\_\_\_-\_\_\_\_-\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Previous residence(s) past 5 years (use another piece of paper): \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Number of year(s) at this residence \_\_\_\_\_

Home Telephone Number (\_\_\_\_) \_\_\_\_\_-\_\_\_\_ Business Telephone Number (\_\_\_\_) \_\_\_\_\_-\_\_\_\_

Driver's license # or State ID # \_\_\_\_\_ State \_\_\_\_\_ Date of expiration \_\_\_\_\_

Date available to start work if hired \_\_\_\_\_ Are you 16 or older?  Yes  No

Total hours available per week: \_\_\_\_\_

Heartland Soccer Association is open 7 days a week, including early and late weekend and weekday hours. Please let us know when you are NOT available to work:

Please list all days and hours you ARE available to work:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
From:							
To:							

Are you eligible/authorized to work in the USA?  Yes  No

How were you referred to Heartland Soccer Association:  Newspaper  Web Page  Other \_\_\_\_\_

Highest education level attained:  Some High School  High School Graduate  Some College  BS/BA Degree  MA/MS Degree  Other \_\_\_\_\_

Educational Objective: \_\_\_\_\_ Major: \_\_\_\_\_

List any experience in playing/coaching/refereeing soccer (please include the number of years): \_\_\_\_\_

List all hobbies, special training/talents, awards and accomplishments that you think we should be aware of: \_\_\_\_\_

Have you worked with any of these computer programs? (please check all that apply):  Microsoft Word  Microsoft Excel  Microsoft Publisher  Intuit Quickbooks  Corel Draw  Corel ACT  League Organizer  Organized Sports

Have you ever been convicted (including pleading guilty or no contest) of a crime of violence?  Yes  No  
If yes, please explain on another piece of paper?

Have you ever been convicted (including pleading guilty or no contest) of a crime against a person?  Yes  No  
If yes, please explain on another piece of paper?

During the past 5 years, have you been discharged, suspended, or asked to resign from any position?  Yes  No  
If yes, please explain on another piece of paper?

List all employment experience for the past five years. If necessary, attach a separate sheet of paper with additional employment information.

Employer \_\_\_\_\_ Nature of Business \_\_\_\_\_  
Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_-\_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Your title \_\_\_\_\_ Supervisor \_\_\_\_\_ Supervisor's title \_\_\_\_\_  
From \_\_\_\_\_ to \_\_\_\_\_ # of Hours worked/week \_\_\_\_\_ Ending salary \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

Principal responsibilities \_\_\_\_\_  
\_\_\_\_\_

Employer \_\_\_\_\_ Nature of Business \_\_\_\_\_  
Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_-\_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Your title \_\_\_\_\_ Supervisor \_\_\_\_\_ Supervisor's title \_\_\_\_\_  
From \_\_\_\_\_ to \_\_\_\_\_ # of Hours worked/week \_\_\_\_\_ Ending salary \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

Principal responsibilities \_\_\_\_\_  
\_\_\_\_\_

Employer \_\_\_\_\_ Nature of Business \_\_\_\_\_  
Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_-\_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Your title \_\_\_\_\_ Supervisor \_\_\_\_\_ Supervisor's title \_\_\_\_\_  
From \_\_\_\_\_ to \_\_\_\_\_ # of Hours worked/week \_\_\_\_\_ Ending salary \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

Principal responsibilities \_\_\_\_\_  
\_\_\_\_\_

Employer \_\_\_\_\_ Nature of Business \_\_\_\_\_  
Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_-\_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Your title \_\_\_\_\_ Supervisor \_\_\_\_\_ Supervisor's title \_\_\_\_\_  
From \_\_\_\_\_ to \_\_\_\_\_ # of Hours worked/week \_\_\_\_\_ Ending salary \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

Principal responsibilities \_\_\_\_\_  
\_\_\_\_\_

**Please read carefully before signing**

I hereby certify that the information given by me is true and complete in all respects. I authorize Heartland Soccer Association and their representatives to contact my previous employers and all others for the purpose of verification of the information I have supplied. I release Heartland Soccer Association and all those providing such information from any liability resulting from the information released. I authorize employers, schools, and other persons named on this application to provide any information or transcripts requested. I understand that misrepresentation or omission of facts may result in refusal to hire or in termination of employment.

Employment with Heartland Soccer Association is also contingent on my providing enough documentation necessary to establish my identity and eligibility to work in the United States.

I further understand that, if I am hired, my employment is seasonal and is for no specific length of time and can be terminated with or without cause or notice, at any time at my option or the option of Heartland Soccer Association. This application is not a contract of employment between Heartland Soccer Association and me. No words or actions of the company, including employment offers or terms and conditions of employment are intended to establish an implied or expressed employment contract.

My signature is evidence that I have read and agree with the above statement.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_